

REEF-SUNSET UNIFIED SCHOOL DISTRICT
MINUTES OF JUNE 20, 2013
DISTRICT BOARD/STAFF DEVELOPMENT ROOM

A regular meeting of the Reef-Sunset Unified School District Board of Trustees was held on this date in the Board/Staff Development Room located at 205 N. Park Ave., Avenal, CA 93204.

Ms. Monohon, Board President called the meeting to order at 6:00 p.m. and the Board convened to closed session. The meeting was reconvened to open session at 7:04 p.m. and Ms. Monohon led the audience in the pledge of allegiance.

BOARD MEMBERS PRESENT:

Gail Monohon, President
Jose Barrera, Clerk
Ricardo Verdugo
Leticia Lopez
Chris Collins(*absent*)
Isavel Cancino(*student board member*)

CLOSED SESSION ANNOUNCEMENTS/ACTIONS: The Board approved six readmit requests.

APPROVAL OF AGENDA FOR JUNE 20, 2013:

Motion by Barrera seconded by Lopez to approve the agenda as amended. *Added Action Item N and removed Action Item H.*

UNANIMOUS

PUBLIC HEARING:

- A. District 2013/14 Budget – Open for comment, Dr. East briefly explained new budget changes made by legislation. No further comments, closed.
- B. Board Bylaw 9250, Remuneration, Reimbursement and Other Benefits – Open for comment, Ms. Monohon explained that the reason for this public hearing was because Mr. Collins had proposed that board members receive both remuneration (monetary compensation) as well as health benefits. Mr. Barrera stated that insurance benefits is what board members are currently offered and feels that is sufficient. No further comment, closed.

PUBLIC COMMENT: Mr. Anderson, AHS teacher handed out a packet and expressed his concerns regarding student discipline issues at Avenal High School. Mr. Beil, SHS teacher handed out a letter expressing his concerns with the updated Sunrise High School student handbook. Mr. Barrera suggested this matter be directed to the Superintendent. Mrs. Smith, Assistant Principal at AHS presented Melissa Figueroa PBIS Student Team President who then introduced the new PBIS officers, Leo Barajas and Jenny Torres. The present PBIS team members then paraded art work representing PBIS core values. Ms. Monohon stated she was pleased to see artwork being incorporated into PBIS.

Ms. Monohon announced that the Board will conduct a special board meeting on June 25, 2013 at 5:30pm.

PRESENTATIONS:

- A. AHS Administration – Student Teacher Aide Report: Mr. Ruiz went over requirements for students being TA's and clearly explained what the intent and purpose of being a teacher's aide was. He discovered that some teachers had four TA's during a class period. He will review the handbook to remediate that issue. Discussion was made in regards to offering more classes and how that may have a fiscal impact on the district's budget.
- B. Cheryl Tuttle, G.O. Bond/Citizen Facilities Advisory Committee: Mrs. Tuttle reported that the committee visited Avenal High School and it was observed that it was clean and well kept. Feels the custodial staff at our schools deserve recognition for keeping the schools safe and clean. Ms. Monohon expressed her appreciation for Mrs. Tuttle and the rest of the committee's work for helping keep our schools informed about what needs to be addressed.
- C. CSEA/WKCTA Representatives: None

STAFF/BOARD COMMUNICATIONS:

- A. Board Members- Isavel Cancino stated that she didn't know who her replacement would be for the upcoming school year. Miss Lopez congratulated the staff who organized the AHS and RSMS graduations.
- B. Business, Mrs. Cutillo- Provided the board with an extensive cafeteria budget report to answer allegations previously made by Mrs. Marsh. Dee Clements, Food Service Manager answered questions from the board regarding salad bar options. Mrs. Clements suggested having two lunch sessions to help alleviate the time allotted for students to eat their lunch.
- C. Curriculum, Mrs. Horn- Reported that teachers were participating in Common Core staff development during the summer. She also reported that the CST preliminary results had arrived. FPM visited RSUSD and we had two findings, UCP policy needed to be updated and the LEA Plan needed to include Migrant as a subgroup. Mrs. Horn also reported on the summer activities at the high school, K-6 and Migrant WHC classes as well as at CSUF. She reported that we have 450 students enrolled in the summer program and 200 plus students attending AHS summer school.
- D. Superintendent, Dr. East- Reported that we were contacted by CDE to join the Career Partnership Academy Network. He stated that we were recommended for the program through our partnership with Paramount. This work is being done as part of our preparation for an Ag Academy cohort to be established for the 9th grade class of 2014-15. Dr. East also reported that he met with CA Consulting and expressed his disappointment with securing grants for the district. CA Consulting will be committed for next three months and if we do not get any results we will no longer work with the consulting company. Dr. East stated that we received a number of paper surveys from AHS seniors. He will compile the written data that seems to concur with the Insight Education Group survey and will have a report on the results in August. Finally, Dr. East acknowledged and congratulated all our 2013-14 retirees.

APPROVAL OF CONSENT CALENDAR:

- A. Minutes of May 14, 16, 18, 28 & 30, 2013
- B. Warrants
- C. Personnel Report
- D. Request to Approve the 2013/14 Carl Perkins Application
- E. Consolidated Application for 2013/14
- F. RSMS Obsolete Electronic Equipment

Motion by Verdugo seconded by Lopez to approve the Consent Calendar as presented.
UNANIMOUS

ACTION ITEMS:

A. Resolution 2013: 16, Board Delegation of Powers:
Motion by Barrera seconded by Verdugo to approve Resolution 2013: 16, as presented.
Roll Call Vote: Barrera –Yes, Verdugo – Yes, Monohon – Yes, Lopez – Yes, Collins – Absent.
Motion Carried

B. Request to Approve the District Budget for 2013/14:
Motion by Barrera seconded by Lopez to approve the District budget as submitted.
UNANIMOUS

C. Consider Approval of the Agreement for Consulting Services between RSUSD and Madera County Office of Education for 2013/14:
Motion by Barrera seconded by Verdugo to approve the agreement as presented.
UNANIMOUS

D. Consider Approval of the Agreement for Legal Services between RSUSD and the Law Office of Kidd P. Crawford for 2013/14:
Motion by Verdugo seconded by Barrera to approve the agreement as presented.
UNANIMOUS

E. Request to Approve the 2013/14 School Innovations & Achievement Contract for Mandated Costs:
Motion by Lopez seconded by Barrera to approve the contract as presented.
UNANIMOUS

F. Request to Approve the Employer/Employee Relations Support Services Joint Powers Agreement for Fiscal Years 2013-2015:

Motion by Barrera seconded by Lopez to approve the agreement as presented.

UNANIMOUS

G. Resolution 2013: 15, Reinstatement of Classified School Services for the 2013/14 School Year:

Motion by Verdugo seconded by Lopez to approve Resolution 2013: 15 as presented.

Roll Call Vote: Barrera –Yes, Verdugo – Yes, Monohon – Yes, Lopez – Yes, Collins – Absent.

Motion Carried

H. Consider Approval of Superintendent's Contract for the Term of July 1, 2013 – June 30, 2016: **ITEM REMOVED**

I. First Reading of the RSUSD Governance Handbook:

Motion by Barrera seconded by Verdugo to approve the first reading as presented.

UNANIMOUS

J. First Reading of the AVID Tutor Job Description:

Motion by Barrera seconded by Lopez to approve the first reading of the job description as presented.

UNANIMOUS

K. Adoption of AR 1312.3, Uniform Complaint Procedures:

Motion by Verdugo seconded by Barrera to approve the adoption of revised AR 1312.3.

UNANIMOUS

L. Adoption of New/Updated April 2013 Board Policies and Administrative Regulations:

Motion by Lopez seconded by Verdugo to approve the updated policies and administrative regulations as presented.

UNANIMOUS

M. Request to Approve the 2013/14 Parent/Student Handbooks:

Motion by Barrera seconded by Verdugo to approve the handbooks as amended.

UNANIMOUS

N. Request to Approve the Agreement for Legal Services between RSUSD and Lozano Smith for 2013/14:

Motion by Barrera seconded by Verdugo to approve the agreement as presented.

UNANIMOUS

DISCUSSION ITEMS:

A. Strategic Plan Goals – Draft: Dr. East discussed how the goals were developed and how it is essential to work together to come up with a plan to focus them around student achievement.

B. Athletic Field Policy: There were concerns about the AHS field remaining in good condition. Question was asked about whether or not we had any established rules to keep the new stadium field in good condition. The board asked Dr. East to obtain sample rules and policies from other districts so that we can implement and post them for public view. Dr. East will work on this and will bring to the board in August for approval. The board directed Dr. East to establish and post restrictive rules prior to August to help maintain our fields.

C. Coach Contracts and Code of Ethics: Mr. Verdugo brought this item up for discussion and Ms. Monohon provided sample code of ethics from other school districts. Mr. Verdugo brought forth concerns made by students where coaches are telling students that if they will be banned from the current sport they are playing if they join another sport. Mr. Barrera stated that his concern is with the behavior of the coaches on the field. They should be discouraged from using profanity and demeaning student athletes, coaches should be role models for our students. The Board directed Dr. East to work with coaches so they can come up with a code of ethics. Mr. Ruiz stated that there was an existing athletic book and would contact Mr. Verdugo for his input.

D. District Communication Plan: Dr. East stated that he did not recommend a communication plan without a strategic plan in place. Dr. East would like the board to adopt the strategic plan first then work on the communication plan. Discussion was made by the board and it was agreeable to establish the strategic plan first.

E. Future Agenda Items: Insight Education report for discussion in August, stakeholder survey report, Mrs. Wilkinson's class power point as a presentation (Sept), athletic field policy.

REPORTS:

- A. Enrollment Report
- B. Cafeteria Report
- C. Suspension Report

ADJOURNMENT: There being no further business the meeting was adjourned at 9:37 p.m.

Secretary to the Board