

REEF-SUNSET UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE REGULAR MEETING
MINUTES OF DECEMBER 8, 2011– 6:00 P.M.
DISTRICT BOARD/STAFF DEVELOPMENT ROOM

A regular meeting of the Reef-Sunset Unified School District Board of Trustees was held on this date in the Board/Staff Development Room located at 205 N. Park Ave., Avenal, CA 93204.

Mr. Bunch, Board President called the meeting to order at 6:00 p.m. and the Board convened to closed session. The meeting was reconvened to open session at 7:05 p.m. by Mr. Bunch who led the audience in the pledge of allegiance.

BOARD MEMBERS PRESENT:

Larry Bunch, President
Gail Monohon, Clerk
Jose Barrera
Ricardo Verdugo
Bill Hatcher
Julian Ponce, Student Board Member

CLOSED SESSION ANNOUNCEMENTS/ACTIONS: The Board announced that they accepted the resignation of Jimmy Sosa.

APPROVAL OF AGENDA FOR DECEMBER 8, 2011:

Motion by Monohon seconded by Barrera to approve the agenda as amended. *Revised Action Item J – deleted wording: LEA Plan, & Added Presentation Item: D. Mrs. Tuttle – GO Bond/Citizens Advisory Committee Report*

ORGANIZATIONAL MEETING: Dr. East, Superintendent acted as the secretary.

ELECTION OF OFFICERS

PRESIDENT FOR 2012: Mr. Barrera nominated Larry Bunch for the office of President, seconded by Mr. Verdugo. By an unanimous vote, Larry Bunch was appointed to serve as President of the Board for the 2012 year.

CLERK FOR 2012: Mr. Verdugo nominated Ms. Monohon for the office of Clerk, seconded by Mr. Hatcher. By an unanimous vote, Ms. Monohon was appointed to serve as Clerk of the Board for the 2012 year.

APPOINTMENT OF SECRETARY FOR 2012:

It was unanimous to appoint Dr. East as Secretary to the Board.

ESTABLISHMENT OF MEETING DATES/TIMES/LOCATIONS:

Motion by Barrera seconded by Verdugo to approve the meeting calendar as presented.

UNANIMOUS

Assignment of committee representatives:

1. KCSBA- Ms. Monohon
2. C & I- Bunch / Hatcher
3. Alternative Governance- Monohon / Bunch
4. Budget- Barrera / Bunch
5. Education Foundation- Bunch / Barrera
6. GO Bond/Citizen Facilities- Monohon / Verdugo
7. AHS Sports Facilities- Hatcher / Verdugo

PUBLIC COMMENT: None

PRESENTATIONS:

- A. Student Representatives – AES, RSMS, TES and AHS student representatives Valeria Castro, Sergio Ramirez, Aaron Barrera, Summer Robbins, Maricruz Martinez and Edson Huape gave an update on current and upcoming school activities.
- B. Mrs. Tina Smith / Mr. Juan Ruiz, Discipline- Mrs. Smith reported that middle school discipline incidents ranging from bullying to fights have been significantly reduced and that parent contacts have gone up. Mr. Ruiz reported he met with the AHS discipline committee. They were able to address where most of the referrals came from and for what violations. Mr. Ruiz reported that the main infraction at AHS was due to tardies. Students who are habitually tardy are being sent to SARB. Julian Ponce commented that Mr. Ruiz's approach to giving tardies in the morning has really sent a message to all students for fear of getting referred to SARB.
- C. WKCTA/CSEA Representatives – None
- D. Mrs. Tuttle, GO Bond / Citizen Facilities Committee: Mrs. Tuttle reported that the committee met on Nov. 29th. The committee welcomed Arlene Santino, Blaine Sanders and two student members from the high school. One of the high school students suggested that changing tables be installed in the new restrooms at the AHS stadium. Mrs. Tuttle reported that the Clean School Banner was presented to KCES. The next meeting will be held on Tuesday, Jan. 17, 2012 at 3:30pm. They will be meeting every other month.

STAFF/BOARD COMMUNICATIONS:

- A. Board Members: Ms. Monohon reported that the CSBA Annual conference was held last week in San Diego. She reported on the speakers who presented and topics discussed at the conference. She stated that the sessions would be available to watch online until the end of the month. Ms. Monohon also stated that she was very impressed by Coalinga High School's student newspaper and journalism class. She reported on the Joint City meeting held last Monday and commented on the need for more education news coverage. Ms. Monohon expressed how our AHS journalism students may be able to do the coverage. Julian handed out the October AHS Buc magazine. He stated that the AHS journalism class could use additional funding to produce a better newspaper.
- B. Business Manager: Mrs. Cutillo- Absent
- C. Curriculum: Mrs. Horn- Reported that they had finished CELDT testing for the year. They hired ELD teacher coordinators from the sites to help principals reclassify students. Mrs. Horn also reported that the State passed a new law that enables schools to recognize high school seniors that have achieved biliteracy by placing a special seal on their diploma. She reported that CHA Berkeley House applications were now available. Also, the F.O.R. Club will be taking a trip to the Museum of Tolerance in L.A. at the end of February. Finally, Mrs. Horn reported that RSUSD will be submitting a grant application for the 21st Century Grant for AHS.
- D. Superintendent: Dr. East- Asked the Board for some direction regarding the potential general obligation bond. The Board agreed to go forth with the survey only if it is free. Dr. East will bring the gentleman to present next month on the bond survey. Dr. East has attorneys working on records retention policy particularly in regards to email records. Dr. East also reported that the CSBA Governance handbook and goal setting items need to be brought back as well as the board member health benefits policy. He also reported that job descriptions need to be updated. He has received a bid from Hayhurst to do this; the cost will be about \$21,000. Dr. East announced and congratulated our Excellence in Education nominees. They are: Olivia Muñoz, School Employee of Year; Chris Nugent, Teacher of the Year; and Margaret Drummond, Administrator of the Year nominees and winners for RSUSD. He also announced RSUSD student Young Masters Art show winners from AES – Nayeli Gonzales & Oscar Montoya. Dr. East also reported that AGB is scheduled for next Tuesday. Dr. East passed out an Empowering Your District handout to the Board; the presentation will be held next Wed., Dec. 14. If interested contact Lorena for registration purposes. Finally, Dr. East reported that the District office will be closed starting December 23 – January 2.

APPROVAL OF CONSENT CALENDAR:

- A. Minutes of Nov. 9, 15, 17, 30, 2011
- B. Warrants
- C. Personnel Report
- D. Interdistrict Transfer Request
- E. Adoption of Pearson's CA Geometry for Avenal High School

Ms. Monohon asked to remove the Warrants.

Motion by Monohon seconded by Hatcher to approve the Consent Calendar as amended. *Removed Consent Calendar Item B - Warrants*
UNANIMOUS

Approval of Consent Calendar:

B. Warrants

Discussion was made by Ms. Monohon explaining the need to be more transparent by writing detailed warrants and process. Mr. Barrera asked that the process be brought up later for discussion as this request was previously brought forth last month as an action item.

Motion by Barrera seconded by Verdugo to approve the warrants as presented.

Roll Call: Bunch – Yes, Monohon – No, Hatcher – No, Barrera – Yes, Verdugo – Yes.

Motion Carried

ACTION ITEMS:

A. Request to Approve the Educational Options Program Proposal:

Motion by Monohon seconded by Hatcher to approve the proposal as presented.

UNANIMOUS

B. First Interim Report:

Motion by Barrera seconded by Verdugo to approve the report with a positive certification.

UNANIMOUS

C. Certification of Signatures:

Motion by Monohon seconded by Verdugo to approve the Certification of Signatures.

UNANIMOUS

D. Request to Approve Agreement between RSUSD and Caves & Associates:

Motion by Monohon seconded by Hatcher to **TABLE** this request for a subsequent meeting.

Roll Call Vote: Bunch – No, Monohon – Yes, Hatcher – Yes, Barrera – No, Verdugo – No.

Motion Not Carried

Motion by Barrera to approve Action Item D as presented seconded by Verdugo.

Roll Call Vote: Bunch – Yes, Monohon – No, Hatcher – No, Barrera – Yes, Verdugo – Yes.

Motion Carried

E. Resolution 2011: 30, Determination of Tie-Breaking Criteria for the 2012-2013 School Year:

Motion by Monohon seconded by Barrera to approve Resolution 2011: 30, as presented.

Roll Call Vote: Barrera - Yes, Verdugo - Yes, Hatcher - Yes, Bunch - Yes, Monohon - Yes.

Motion Carried

F. Request to Approve the Agreement between RSUSD and School Services of CA:

Motion by Hatcher seconded by Verdugo to approve agreement as presented.

UNANIMOUS

G. Request to Call for Nominations for CSBA Delegate Assembly: **No Motion**

Ms. Monohon explained that KCSBA appointed Karen Frye from Corcoran to fill out Noah Lawson's remaining term. She suggested the Board support KCSBA's nominees.

H. Consider Approval of the 21st Century Community Learning Grant for AHS for the 2012-2013 School Year:

Motion by Hatcher seconded by Verdugo to approve the submission of the grant application for AHS.

UNANIMOUS

I. Consider Approval of Additional Assistant Tech Support Technician:

Motion by Verdugo seconded by Bunch to approve an additional assistant tech support technician.

UNANIMOUS

J. Revision of Single Plan for Student Achievement for AES, TES, KCES, RSMS, SHS, and AHS:
Motion by Monohon seconded by Hatcher to approve the SPSA's for all sites as presented.
UNANIMOUS

DISCUSSION ITEMS:

A. County Committee on Board Trustee Areas – Jan. 19, 2012- Dr. East reported the Kings County Committee on School District Organization would be conducting a public hearing in the district board room on Jan. 19th at 6pm to consider the adoption of a plan to provide for the election of the District's trustees by and from trustee areas established.

B. Expenditures Policy: Dr. East handed out the expenditures policy and briefly went over it. Mr. Hatcher suggested there be an additional entry on the warrants so that they seem more specific. Another suggestion was that that week's warrants be sent along with Dr. East's Friday news. Ms. Monohon handed Dr. East a sample from H.U.J.S.D. and gave suggestions on 2-3 word entries that may be entered on each warrant for clarity purposes. Dr. East will investigate how much time this process will take.

C. Future Agenda Items- Warrants process, JSO to conduct parent meetings at school sites with JSO to gather input from parents regarding safety and student achievement and Board involvement.

REPORTS:

- A. Enrollment Report
- B. Cafeteria Report
- C. Suspension Report

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:11 pm.

Secretary to the Board