

REEF-SUNSET UNIFIED SCHOOL DISTRICT  
MINUTES OF MAY 16, 2013  
DISTRICT BOARD/STAFF DEVELOPMENT ROOM

A regular meeting of the Reef-Sunset Unified School District Board of Trustees was held on this date in the Board/Staff Development Room located at 205 N. Park Ave., Avenal, CA 93204.

Ms. Monohon, Board President called the meeting to order at 6:00 p.m. and the Board convened to closed session. The meeting was reconvened to open session at 7:00 p.m.

**BOARD MEMBERS PRESENT:**

Gail Monohon, President  
Jose Barrera, Clerk  
Ricardo Verdugo  
Leticia Lopez  
Chris Collins  
Isavel Cancino (student Board member- present at 7pm)

**CLOSED SESSION ANNOUNCEMENTS/ACTIONS:** None

**APPROVAL OF AGENDA FOR MAY 16, 2013:**

Motion by Verdugo seconded by Barrera to approve the agenda as presented.  
UNANIMOUS

**RECOGNITION:** Ms. Monohon recognized Isavel Cancino, Student Board Member for her year on the Board. Dr. East presented a plaque each to Silvia Maldonado -Teacher of the Year and Artemiza Leon - Classified Employee of the Year in recognition for their KCOE Excellence in Education awards nomination. He also recognized the AHS PBIS student leaders with a certificate.

**PUBLIC COMMENT:** Mrs. Melanie Marsh (RSMS) expressed her concerns regarding the breakfast in the classroom program and wasting important instructional time. Mr. Barrera suggested the Superintendent follow-up on the allegations shared by Mrs. Marsh. Mr. John Brennan presented the AHS Bizwiz students, Julian Ponce, Vicente Ayala and Nestor Zepeda who 3<sup>rd</sup> place in the Bizwiz competition and were awarded \$500. Mr. Kent Anderson handed out and read a letter to the Board regarding his feelings about the PBIS program at AHS.

**PRESENTATIONS:**

- A. Student Representatives- TES, AHS, KCES student representatives, Carly Carillo, Julian Ponce, Viviana Alejo, Wendy Camacho and Taizz Flores gave an update on their current and upcoming school activities.
- B. Cathy Watts, Preschool Report- Showed a power point presentation on 3 and 4 year olds enrolled in the WHC preschools. She reported on the language/literacy, math and self/social development results of the preschoolers.
- C. Chris Heuschle, RSUSD Music Program- Reported he will have two concerts on May 22 (band) and May 23 (choir) at 6pm in the AHS auditorium. He stated his goal is to teach students a solid foundation about music. His goal for the next few years is to have an active music program in grades 4-12<sup>th</sup>.
- D. Jared Johnson, Technology – Showed a power point on the WiMax (4G) Project. He handed out copies of an Acceptable Use Agreement that students and parents will need to sign at the beginning of the upcoming school year.
- E. Dr. East – Alternative Governance Report- Dr. East reported on the AGB's 2012-13 activities. At the May 7<sup>th</sup> end-of-year AGB meeting it was agreed to expand the membership for 2013-14. Dr. East has already made contacts with the suggested people.

- F. CSEA/WKCTA Representatives- Tammy Ware, CSEA President stated that May 19-25 is Classified School Employees Week and expressed her feelings about district administration and the classified migrant layoff effect. Ms. Monohon encouraged Tammy to attend budget meetings.

STAFF/BOARD COMMUNICATIONS:

- A. Board Members- Ms. Monohon read Mrs. Tuttle's Facilities Citizen Advisory Committee report. They visited AES and RSMS and reviewed the findings. Mrs. Monohon expressed her hopes to see the high school start their newspaper again. She also thanked the secretaries and principals for their daily bulletins. Miss Cancino reported that the high school has a journalism club but membership was minimal and were not able to continue with the newspaper.
- B. Business, Mrs. Cutillo- Reported she received information on the 2013-14 Governor's budget. She and Dr. East will attend the May Revise workshop in Fresno next week and will update the Board next month.
- C. Curriculum, Mrs. Horn- Absent, however; Dr. East reported that the district will have on site visitations from FPM at AES and AHS from May 21<sup>st</sup> – May 24<sup>th</sup>. Dr. East will forward the team's schedule to the Board.
- D. Superintendent, Dr. East- Reported the Strategic Planning working team met with Art Davis to work on specific goals to include in the draft Strategic Plan. He would like to present the draft to the community in early August and present the plan to the board for approval. He received a report from the Insight Ed on their AHS visitation. Dr. East will put together a power point presentation for the high school to show them their findings on Wed., May 29<sup>th</sup> at 2:15pm. He stated that student surveys were conducted by different groups this year and believes further surveys may prove to be redundant at this time. Dr. East reported that Dr. Gornick informed him about the survey they plan to conduct in English and Spanish which will be sometime next week regarding the WHC Avenal site. Dr. East reported that the colorant had been added to the track surface at the high school stadium and that the modular buildings were under construction. He stated he would like to plan a dedication ceremony prior to the first football game. He thanked the senior class for their patience regarding this year's graduation logistics.

APPROVAL OF CONSENT CALENDAR:

- A. Minutes of April 25 & May 8, 2013
- B. Warrants
- C. Personnel Report
- D. Approval of Tentative Graduation Lists
- E. Approval to Cancel July Board Meeting
- F. Request to Approve the 2013/14 CA Interscholastic Federation (CIF) Form
- G. Interdistrict Transfer Request
- H. Request to Approve the Small District Funding Waiver for Community Day Schools
- I. Request to Approve Students to Attend the Paramount/WHC Summer Camp Overnight Trip at WHC Coalinga, June 17 – July 27, 2013
- J. Adult Ed Courses for 2013/14 School Year
- K. Surplus of Old Computer Equipment

Motion by Lopez seconded by Barrera to approve the Consent Calendar as presented.

UNANIMOUS

ACTION ITEMS:

- A. Request to Approve the Lease-Leaseback Agreement between BUSH Construction and RSUSD for the TES Drainage Project:

Motion by Barrera seconded by Collins to approve the lease-leaseback agreement as presented.

UNANIMOUS

- B. Request to Approve the Avenal High School Parent Involvement Policy:

Motion by Barrera seconded by Verdugo to approve the policy as presented.

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- C. Request to Approve District Negotiation Proposals for 2013-14 for WKCTA:  
Motion by Verdugo seconded by Lopez to approve the proposal as presented.  
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- D. Request to Approve District Negotiation Proposals for 2013-14 for CSEA:  
Motion by Verdugo seconded by Barrera to approve the proposal as presented.  
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- E. Discuss and Consider Approval of Proposed Fencing at RSMS & KCES:  
Motion by Collins seconded by Lopez to approve the fencing at RSMS & KCES as presented.  
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- F. Request to Approve the Adoption of the High School Expository Reading/Writing Course:  
Motion by Verdugo seconded by Barrera to approve the adoption as presented.  
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- G. Request to Approve the Adoption of the Master Plan for English Learners:  
Motion by Barrera seconded by Lopez to approve the adoption as presented.  
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- H. Request to Approve the Adoption of the Single Plan for Student Achievement (SPSA) for  
SHS/Adelante:  
Motion by Barrera seconded by Collins to approve the adoption of the plan as presented.  
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- I. Request to approve Agreement between CSU, Fresno Foundation through the College Assistance  
Migrant Program (CAMP) & Overnight Four Week Trip:  
Motion by Verdugo seconded by Barrera to approve the agreement and trip as presented.  
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- J. First Reading of New/Updated April 2013 Board Policies and Administrative Regulations:  
Motion by Verdugo seconded by Collins to approve the first reading as amended.  
UNANIMOUS

#### DISCUSSION ITEMS:

- A. BB 9250, Remuneration, Reimbursement & Other Benefits- Dr. East discussed the slight fiscal impact that the district would have if the Board decides to receive health and welfare benefits as well as monetary compensation. Mr. Barrera suggested they get public input regarding board benefits. Mrs. Cutillo explained what the attorneys suggested. She will ask CSBA and attorneys for their input again. Mr. Barrera suggested and expressed he would be more comfortable if we have two public hearings regarding this matter as former Boards decided they would take health benefits, but not monetary compensation. The Board agreed to place this on next agenda as a public hearing.
- B. Duties & Responsibilities of Department Chairs- Dr. East handed out a job description from 1987 which doesn't state that it is a requirement for department chairs to attend committee meetings. Discussion was made about what is expected of teachers. Board suggested Dr. East work with principals to revise the job description for 9-12 Division Chairperson and bring it back for first reading next month.
- C. District Communication Plan- Dr. East read BP 1100, Communication with the Public and stated that the district has the framework within this policy. Dr. East stated that we need to have clear goals from the Board. This will be tabled for further discussion.
- D. Student and Board Conversations- Ms. Monohon handed out a pamphlet regarding student and Board conversations to the Board and student member Cancino. She stated that the handout

provides information on how students can have those discussions. It was decided to postpone this discussion item.

- E. Use of District Committees- Ms. Monohon explained the difference between Board-appointed committees and the other district standing committees. She would like to work on how to best obtain feedback to the Board from every committee. Mr. Barrera expressed that it would be best for the Board to understand what their goals and objectives are so that they can give clear direction. This item will be brought back after their Strategic Planning meeting.
- F. AHS Scheduling: AP & Online Course Opportunities vs. TA Assignments- Ms. Monohon stated she was concerned that too many students are assigned as TA's instead of being enrolled in AP or online classes. Mr. Barrera would like the high school administration to check into this and report next month. He also was unclear as to how this item was brought forth for discussion. Ms. Drummond reported that she was happy to have a total of 144 students take AP exams.
- E. Future Agenda Items- TA report from AHS administration, public hearing on BB 9250, revised first reading of job description on division chairperson duties.

REPORTS:

- A. Enrollment Report
- B. Cafeteria Report
- C. JSO Report
- C. Suspension Report

ADJOURNMENT: There being no further business, the meeting was adjourned at 9:55 p.m.

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Secretary to the Board