

REEF-SUNSET UNIFIED SCHOOL DISTRICT  
MINUTES OF SEPTEMBER 20, 2018  
KETTLEMAN CITY SCHOOL LIBRARY

A regular meeting of the Reef-Sunset Unified School District Board of Trustees was held on this date in the Kettleman City School Library located at 701 General Petroleum, Kettleman City, CA.

Ms. Cazares, Board Clerk called the meeting to order at 5:30 p.m. The Board convened to closed session. The meeting was reconvened to open session at 6:11 p.m. and Ms. Cazares led the audience in the pledge of allegiance.

**BOARD MEMBERS PRESENT:**

Enrique Jimenez, Board President(*absent*)  
Claudia Cazares, Clerk  
Chris Collins  
Lupe Chavez  
Lilia Rizo  
Ivonne Pulido, Student Board Member

**CLOSED SESSION ANNOUNCEMENTS/ACTIONS:** None

**REQUEST TO CHANGE THE ORDER OF THE AGENDA:**

Motion by Chavez seconded by Rizo to approve the order as stated.

Roll Call Vote: Jimenez –Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*

**APPROVAL OF AGENDA FOR SEPTEMBER 20, 2018:**

Motion by Collins seconded by Chavez to approve the agenda as amended.

Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*

**APPOINTMENT OF STUDENT BOARD MEMBER / OATH OF OFFICE:**

Newly elected, Student Board Member, Ivonne Pulido was given the oath of office by Mr. Todd Barlow, KCOE Superintendent of Schools.

**PUBLIC HEARING:**

- A. Sufficiency of Instructional Materials: Mr. Horn briefly explained that the public hearing was required concerning the district's report that it will have sufficient textbooks or instructional materials in each subject area. Hearing opened for comment at 6:21 p.m. No further comments, hearing closed at 6:21 p.m.

**PUBLIC COMMENT:** KCES parents, Ms. Estrada, Ms. Meza and Mrs. Delapaz expressed discontent with KCES administration. They would like to keep the traditional 8<sup>th</sup> grade trip to a theme park and not an overnight camping trip.

**PRESENTATIONS:**

- A. Student Representatives: KCES and AHS students, Brenda Pulido, Paola Andrade and Guadalupe Rodriguez reported on current and upcoming school activities.  
B. CSEA/WKCTA Representatives: Mrs. Wilkinson, CTA President gave an update on what teachers are currently working on to keep our students learning.

**STAFF/BOARD COMMUNICATIONS:**

- A. Board Members- Mrs. Rizo reported on her experience with toddlers. Feels the classroom is the best experience for her students. Mr. Collins recognized all the school sports and welcomed everyone back to this school year. Mr. Chavez reported he attended his first

volleyball game in Lemoore and welcomed everyone back. Ms. Cazares attended the AHS Back to School night and stated she had a great experience. She also reported on the KCES field update.

- B. Mr. Horn- Reported the district completed the ELPAC assessments at school sites. He reviewed assessment timelines. Mr. Horn reported on ELD instructional rounds and stated they were going to start a new teacher induction program at KCOE.
- C. Dr. East- Reported he was honored to receive the “Recycler of the Year award form Mid-Valley Disposal due to the team efforts of Dee Clements, Food Service Director, and her staff for helping train our students on the importance of recycling. Dr. East also reported that the technology department had been busy upgrading Chromebooks. The district purchased a new platform to update the district website. He reported on the new equipment in the cafeteria. He also reported that the older vehicles will be disposed. Dr. East reported that Fernando will submit another grant in hopes of obtaining an electric bus. Dr. East reported he met with David Iwanaga and walked the Avenal High School campus to begin preliminary plans for an improvement project using Measure S funds. He also reported that the district is working on a request for proposals for auditors for the upcoming school year. Dr. East reported the district was nearing the close of escrow on the TES addition. He reported on SB328 and stated that the Governor vetoed the bill. Finally, he reported Oct. 5<sup>th</sup> - AHS homecoming, Oct. 8-12 Week of the School Administrator, and Oct. 15 - district in-service day.

#### APPROVAL OF CONSENT CALENDAR:

- A. Minutes of June 20, August 16, & September 5, 2018
  - B. Warrants
  - C. Personnel Report
  - D. Request to Sell/Dispose Three Obsolete Vehicles
  - E. Request to Approve the Out-of-State Travel for RSMS Teachers Mr. Jimenez/  
K. Ashleman to Attend the NSTA Conference on October 11-13, 2018 – Reno, Nevada
- Motion by Chavez seconded by Collins to approve the Consent Calendar as presented.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*

#### ACTION ITEMS:

- A. Discuss and Approve Response to the Kings County Grand Jury Final Report 2017-18  
Regarding Avenal High School:  
Motion by Chavez seconded by Rizo to approve the response as presented.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*
- B. Resolution 2018: 12, Sufficiency of Instructional Materials:  
Motion by Collins seconded by Chavez to approve Resolution 2018: 12, as presented.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*
- C. Resolution 2018: 14, Gann Limit:  
Motion by Collins seconded by Chavez to approve Resolution 2018: 14, as presented.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*
- D. 2017-18 Unaudited Actuals Financial Report:  
Motion by Rizo seconded by Collins to approve the report as presented.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*

- E. Request to Approve the Purchase of a 2019 Chevrolet Truck:  
Motion by Collins seconded by Rizo to approve the purchase of the truck as presented.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*
- F. Request to Approve the Agreement between Kings View Counseling Services for Kings County and RSUSD 2018-19:  
Motion by Collins seconded by Rizo to approve the agreement as presented.  
Roll Call Vote: Jimenez – Yes, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*
- G. Request to Approve the Bid Award Contract for Fire Alarm Improvements at Kettleman City Elementary School:  
Motion by Collins seconded by Rizo to approve the bid award contract to A-C Electric Company.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*
- H. Request to Approve the Bid Award Contract for Fire Alarm Improvements at Avenal Elementary School:  
Motion by Rizo seconded by Chavez to approve the bid award contract to A-C Electric Company.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*
- I. Request to Approve the Award Contract to American Modular Systems, Inc. for the Facility Supply Services Contract:  
Motion by Collins seconded by Rizo to approve the bid award contract to American Modular Systems, Inc. as presented.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*
- J. First Reading of Revised AR 3350, Travel Expenses  
Motion by Collins seconded by Chavez to approve the first reading as presented.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*
- K. First Reading of Revised AR 3350.1, Expenses Claims and District Charge Cards:  
Motion by Chavez seconded by Collins to approve the first reading as presented.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*
- L. Adoption of New/Revised July 2018 Board Policies and Administrative Regulations:  
Motion by Chavez seconded by Rizo to approve the adoption as presented.  
Roll Call Vote: Jimenez – Absent, Collins –Yes, Chavez – Yes, Rizo – Yes, Cazares – Yes  
*Motion Carried*

#### DISCUSSION ITEMS:

- A. Potential Student Health Center- Dr. East reported that the district had been discussing the possibility of bringing in a student health center for the past three years. The district would like to model Reedley High School who partnered with Adventist Health. The Board suggested they would like a presentation on this topic from Adventist Health.
- B. Field Updates- Danny reported he was excited with the purchase of the new wide lawn mowers to help with the increased square footage of our school wide fields. He also reported that the KCES field was getting a new sprinkler system and lights will be on timers. Concerns were raised regarding the AHS fields and current water issue. New turf was discussed as a possible solution.

- C. Future Agenda Items- Adventist Health student health center presentation. AHS new turf quotes, Special Ed update.

REPORTS:

- A. Enrollment Report
- B. Cafeteria Report

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:47 p.m.

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Secretary to the Board