

REEF-SUNSET UNIFIED SCHOOL DISTRICT  
MINUTES OF SEPTEMBER 15, 2016  
KETTLEMAN CITY SCHOOL LIBRARY

A regular meeting of the Reef-Sunset Unified School District Board of Trustees was held on this date in the Kettleman City School Library located at 701 General Petroleum, Kettleman City, CA.

Mr. Verdugo, Board President called the meeting to order at 5:30 p.m. The Board convened to closed session. The meeting was reconvened to open session at 6:05 p.m. and Mr. Verdugo led the audience in the pledge of allegiance.

**BOARD MEMBERS PRESENT:**

Ricardo Verdugo, Board President  
Leticia Lopez, Clerk  
Chris Collins  
Enrique Jimenez(absent)  
Claudia Cazares

**CLOSED SESSION ANNOUNCEMENTS/ACTIONS:** None

**PUBLIC COMMENT:** Community member, Gail Monohon handed the board a sample warrant register from HJUHS. She suggested the district use the samples in an attempt to be more transparent. RSMS teacher and parent, Mrs. Delapaz expressed concerns regarding AHS student equity and district warrant expenses.

**APPROVAL OF AGENDA FOR SEPTEMBER 15, 2016:**

Motion by Cazares seconded by Lopez to approve the agenda as presented.

Roll Call Vote: Verdugo – Yes, Collins –Yes, Lopez – Yes, Jimenez – Absent, Cazares – Yes.  
*Motion Carried*

**PUBLIC HEARING:**

- A. Sufficiency of Instructional Materials: Dr. East and Mr. Horn briefly explained the purpose of the hearing. Hearing opened for comment at 6:11 p.m. Community member, Gail Monohon asked if all students had computers in place of books. No further comments, hearing closed at 6:12 p.m.

**PRESENTATIONS:**

- A. Student Representatives: AHS, Alyssa Flores and via a YouTube video presentation, RSMS students reported on current and upcoming school activities.
- B. Tina Jimenez – RSUSD Health Services: Showed a power point presentation and gave an over view of all the health services provided at RSUSD. Ms. Jimenez also discussed the California Healthy Youth Act; a new law which requires districts to teach comprehensive sex health education for students in grades 7-12.
- C. CSEA/WKCTA Representatives: None

**STAFF/BOARD COMMUNICATIONS:**

- A. Board Members- Ms. Cazares reported she was happy to see parents at the Back to School nights. She also reached out to Richard Valle to get an update in regards to the Safe Routes to School. Mr. Collins reported he was happy to see the new Buccaneer painted on the side of the auditorium. Ms. Lopez commented on Mrs. Delapaz's public comment and expressed she would like the district to provide an overview in regards to teacher trainings and warrant expenditures in an attempt to be more transparent. Mr. Verdugo reported he attended a Back to School night and was happy to see it was well attended. Finally, he invited everyone to attend the City of Avenal's Day of the Family event scheduled for Saturday, Sept 24 from 10am – 2pm.

- B. Mrs. Cutillo- Reported staff had been busy getting school started. The food service department added a second food distribution and students have been very receptive to it. Mrs. Cutillo will look into placing a salad bar for KCES middle school students. The food service department will also provide a supper food program. She stated that the district went out to bid and received one bid from RevFoods. Mrs. Cutillo also reported on the high school's plumbing infrastructure problems. Final audit will be last week of September.
- C. Mr. Horn- Reported that most of the teacher training is focused on the new adoption. He reported on the SES parental notification and the new ESSA. States are required to implement SES and School Choice. ESSA will be more local control. RSUSD will be offering interventions. Certificated teachers will work after school to provide individual plans for students so they can develop strategic interventions. This will be implemented October –May. Finally, Mr. Horn reviewed the district's SBAC scores.
- D. Dr. East- Invited the board to attend the CSBA conference in San Francisco. He reported on the COPPS Grant that is ending and the district will need to pick up the cost for next year. Dr. East also reported on the Water Forum that was held at KCES, Aug. 31. He commended Ms. Jimenez who presented on behalf of RSUSD. KCES is the only school in the state that has point of use filtration system to remove arsenic levels in water. Self-Help Enterprises is helping with educating students and the community. Dr. East also read Jeff Frost's new State accountability regulations that will take effect next school year. He feels this will keep districts focused. Single Plans for Student Achievement plans will be submitted next month. Dr. East reported that he would ask board members for Measure S endorsements and informed that FAQ letters were being distributed to staff and parents. Finally, he gave an update on LCAP meetings and parent centers.

#### APPROVAL OF CONSENT CALENDAR:

- A. Minutes of August 18, 2016
- B. Warrants
- C. Personnel Report
- D. Interdistrict Transfer Request

Motion by Collins seconded by Cazares to approve the Consent Calendar as presented.

Roll Call Vote: Verdugo – Yes, Collins – Yes, Lopez – Yes, Jimenez – Absent, Cazares – Yes.

*Motion Carried*

#### ACTION ITEMS:

- A. Resolution 2016: 18, Sufficiency of Instructional Materials:

Motion by Lopez seconded by Cazares to approve Resolution 2016: 18, as presented.

Roll Call Vote: Verdugo – Yes, Collins – Yes, Lopez – Yes, Jimenez – Absent, Cazares – Yes.

*Motion Carried*

- B. Resolution 2016: 20, Bridge Financing for State Building Funds Application:

Motion by Collins seconded by Lopez to approve Resolution 2016: 20, as presented.

Roll Call Vote: Verdugo – Yes, Collins – Yes, Lopez – Yes, Jimenez – Absent, Cazares – Yes.

*Motion Carried*

- C. Resolution 2016: 21, Gann Limit:

Motion by Lopez seconded by Cazares to approve Resolution 2016: 21 as amended. *Revised dates.*

Roll Call Vote: Verdugo – Yes, Collins – Yes, Lopez – Yes, Jimenez – Absent, Cazares – Yes.

*Motion Carried*

- D. Unaudited Actuals Financial Report for 2015-16:

Motion by Collins seconded by Lopez to approve the report as presented.

Roll Call Vote: Verdugo – Yes, Collins – Yes, Lopez – Yes, Jimenez – Absent, Cazares – Yes.

*Motion Carried*

E. Resolution 2016: 22, 457 Voluntary Retirement Savings Plan:  
Motion by Lopez seconded by Cazares to approve Resolution 2016: 22 as presented.  
Roll Call Vote: Verdugo – Yes, Collins – Yes, Lopez – Yes, Jimenez – Absent, Cazares – Yes.  
*Motion Carried*

F. Resolution 2016: 23, 403(b) Voluntary Retirement Savings Plan:  
Motion by Collins seconded by Cazares to approve Resolution 2016: 23 as presented.  
Roll Call Vote: Verdugo – Yes, Collins – Yes, Lopez – Yes, Jimenez – Absent, Cazares – Yes.  
*Motion Carried*

G. First Reading of the College and Career Access Partnership Agreement between Reef-Sunset Unified School District and West Hills Community College District:  
Motion by Cazares seconded by Collins to approve the first reading as presented.  
Roll Call Vote: Verdugo – Yes, Collins – Yes, Lopez – Yes, Jimenez – Absent, Cazares – Yes.  
*Motion Carried*

H. Request to Approve the LEA 2015-16 End-of-Year Evidence of Progress:  
Motion by Lopez seconded by Cazares to approve the evidence of progress as presented.  
Roll Call Vote: Verdugo – Yes, Collins – Yes, Lopez – Yes, Jimenez – Absent, Cazares – Yes.  
*Motion Carried*

I. First Reading of New/Revised July 2016 Board Policies and Administrative Regulations  
Motion by Collins seconded by Cazares to approve the first reading as presented.  
Roll Call Vote: Verdugo – Yes, Collins – Yes, Lopez – Yes, Jimenez – Absent, Cazares – Yes.  
*Motion Carried*

#### DISCUSSION ITEMS:

- A. KCES Track Update- Dr. East handed the board a preliminary cost estimate for an all-weather track provided by the district's architect, Dave Iwanaga. Cost submitted was \$1,468,819.00, so the district and community of Kettleman City need to develop a priorities list. Dr. East mentioned that the district may need to update the air conditioning unit in the KCES gym. Ms. Cazares suggested the district hold a community/parent meeting to inform them of the cost of the KCES track. After much discussion it was decided that Dr. East would contact Waste Management and Richard Valle to help with the project.
- B. Possible Change to District Logo- Dr. East handed the board some possible updated logo samples. After much discussion, the Board suggested the district solicit ideas from AHS art students and then give to a professional firm to help develop the winning logo idea.
- C. Update on Community Engagement Activities- Ms. Jimenez reported she will be conducting listening tours so that staff /students can attend and take a survey in an attempt to gather input from other stakeholders in regards to LCAP. Questions were raised in regards to the parent engagement coordinator position.
- D. LCAP Approval Update- Dr. East reported that the county approved the district's LCAP.
- E. Future Agenda Items- Insurance premiums, AHS student equity.

#### REPORTS:

- A. Enrollment Report
- B. Suspension Report

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:31 p.m.

